



Environmental Monitoring Analytical Request

Complete sections 1-3 (ensuring you sign the form) and sample details (Section 6), then send this form with the samples and completed **How To Pay** form to:

Sample Reception, Room L/2/5, Health and Safety Laboratory, Harpur Hill, Buxton, Derbyshire, SK17 9JN

Tel 01298 218 099 Fax 01298 218172

Please contact us if you would like us to email you an electronic version of this form.

HSL Worksheet Number

1. Requestor details		2. Samples	
Contact Name Address		Site Name Address	
Email (for receipt of results – see * below) *Please give your email address if you would like to receive a pdf version of your results by email instead of receiving hard copy by post		Number of samples	Date Collected
Telephone Number		Date sent to HSL	
3. Safety Information			
<p>Please state any known Hazard* (NB, it is the senders responsibility to ensure that materials sent for analysis are packaged, labelled and despatched appropriately). State relevant risk and safety phrase number and attach relevant datasheets if possible.</p>			
Signature:			
4. Analytical requirements, agreed pricing and background information e.g. special storage conditions (NB, this agreement is subject to HSL's standard terms and conditions of business, a copy of which is available on request)			
(please enter more detail as necessary in sample details on next page)			
5. Sample Reception – Analysis (office use only)			
Date registered		HSL Project Number	
Registered by		Analyst	
Number of samples received		Date reported	

