

HEALTH AND SAFETY MANAGEMENT SYSTEM			
Procedure Title	Science Division Health Safety and Wellbeing Policy Statement	Procedure No.	HS-POL-1
Owner	HSE Director, Science and Commercial	Lead HSC	Experimental HSW RC
Issue No.	6	Issue Date	28.09.2021
Objective	To ensure the Health, Safety and Welfare of all Science Division (SD) colleagues, visitors (including contractors) in all activities that take place across SDs Science Research Centre (SRC), the wider estate and any facilities built there on used by the SRC.		
Scope	This Policy applies to all activities that take place across the SRC, the wider estate and any building there on. This policy also applies to colleagues travelling to and from sites in support of HSE Regulatory colleagues and the work required and carried out in support of HSE Regulatory colleagues.		
Applies to	All staff based in HSE Science and Research Centre, Buxton		

1. SD will always support HSE’s underpinning HSW Mission Statement and overarching Health and Safety Policy Statement.
2. Health, safety and wellbeing (HSW) is the very core of the work undertaken at Science Division’s (SD) Science Research Centre (SRC). It is essential to our business that we set and maintain exemplary standards of HSW management and performance to ensure the HSW of our work colleagues and others who may be affected by our work activities. This policy applies to all SDs activities.
3. SD has an ongoing and determined intent to ensure the HSW of its colleagues, visitors and contractors and as a minimum compliance with applicable Health and Safety legislation.
4. The objectives and principles of this HSW Policy are:
 - a. To establish and maintain a Health, Safety and Wellbeing Management System which satisfies the requirements of ISO 45001, all applicable statutory and regulatory requirements, industry best practice and any other Client specific requirements.
 - b. To provide safe and healthy working conditions for the prevention of work-related illness and injury to all our colleagues, subcontractors working on our behalf and others exposed to our operations.
 - c. To provide competent persons and sufficient funds and resources to enable implementation of this Policy and subsequent arrangements.
 - d. To encourage open and two-way communication with colleagues, including with recognised unions and where necessary, consulting with relevant external stakeholders.

- e. To ensure that this policy is communicated to all colleagues who themselves have a responsibility to familiarise themselves with this policy and all other relevant policies and procedures that are specific to their role and is available on request by any other interested party.
- f. To clearly define health and safety responsibilities and competencies by documenting, implementing and maintaining suitable systems, information and training.
- g. To maintain workplaces to ensure that they are safe and without health risks, including means of access and egress, with adequate facilities and arrangements for employees' welfare.
- h. To ensure safety and absence of health risks in connection with the use, handling and storage of articles and substances.
- i. To ensure arrangements are in place for the safe use and maintenance of all plant, machinery and equipment that is used by our colleagues or contractors and where applicable, any further parties who may be in a position to come into contact with any or all of the above equipment.
- j. To ensure foreseeable emergencies, including fire, have sufficient arrangements to prevent the risk of injury to colleagues, visitors and where affected contractors.
- k. To work towards the elimination of hazards associated to operations and reduction of health and safety risks.
- l. To establish effective arrangements to draw the Health, Safety and Wellbeing Management System to the attention of all colleagues so that they are aware of their obligations and carry out communication, so it is understood and implemented by all colleagues.
- m. To expect all colleagues, visitors and contractors to cooperate in complying with legal obligations and this Policy. Take reasonable care of their own and others health, safety and wellbeing.
- n. To investigate accidents, incidents and matters of concern with suitable corrective and preventive actions being carried out.
- o. To operate a 'no blame' culture whereby colleagues are openly encouraged to report hazards, including near misses, without fear of reprisal to ensure the root causes of accidents are identified thus enabling measures to be put in place to eliminate recurrence.
- p. To continuously improve the Health and Safety Policy and arrangements by reviewing the HSW MS performance and effectiveness as a minimum annually to ensure that it meets current and future business needs.

As HSE Director, Science and Commercial, I have overall responsibility for the SD Health Safety and Wellbeing Management System, and it is my responsibility to ensure that the above commitments are fulfilled through the co-operation of everyone in Science Division

Karen Russ, HSE Director, Science and Commercial

Issue Number	Date	Revision Details	Next Review
5	20.04.2016	Last Statement issue by Karen Russ, HSE Director, Science and Commercial	20.04.2016
No HSE Issue Number	11.01.2017	New HSE Policy Statement Issued CEO of HSE - Health and Safety Policy Statement .	11.01.2020

Document Revision Details

Review Frequency 3 Yearly

Issue Number	Date	Revision Details	Next Review
6	28.09.2021	Re-issue of original document following a 3 year period of just using HSE H&S Policy Statement, changes made in support of HSE`s HSW Mission Statement and overarching Health and Safety Policy Statement .	28.09.2024