


Policy Title	Quality Policy Statement	Policy No.	QPS
Policy Owner	HSE Director, Science and Commercial	Policy Manager	Business Systems Manager
Objective	To manage an effective Quality Management System (QMS) to enable us to prevent death, injury and ill health to those at work and those affected by work activities.		
Scope	To conduct business in a safe, customer focused and cost-effective manner and to ensure continuous improvement in service.		
Full Policy Statement	<p>We operate a QMS in accordance with the ISO 9001 Standard (certified by a UKAS-accredited Certification Body) with a clearly defined scope to ensure that our business is conducted in line with the objective and scope of this policy. Our overall aims, objectives and targets are reviewed annually and documented.</p> <p>Where applicable, areas of our work are appropriately accredited e.g. UKAS, and we will maintain and extend accreditation in keeping with evolving customer requirements. Where relevant we participate in interlaboratory proficiency schemes to maintain our performance standards.</p> <p>We provide continuous development for our staff in line with business needs.</p> <p>I have overall responsibility for the Quality Management System. Responsibilities for the implementation, review and improvement of the system are specified in the appropriate processes.</p> <p>Staff have a responsibility to familiarise themselves with this policy and all other relevant policies and procedure that are specific to their role. Staff input to the continuous improvement of our business services and the Quality Management System is a vital contribution to this policy.</p>  <p>Karen Russ, HSE Director, Science and Commercial.</p>		

Roles and Responsibilities

Roles	Responsibilities
HSE Director, Science and Commercial	Responsible for establishing an effective Quality Policy.
All Staff	Responsibility to familiarise themselves with this policy and all other relevant policies and procedure specific to their role.

Document Revision Details

Revision	Date	Revision Details	Review Date
2	11.07.12	Annual revision	30.06.13
3	02.07.13	Annual revision	30.06.14
4	08.07.14	Annual revision	30.06.15
5	16.07.15	Annual revision	30.06.16
6	21.04.16	Change in policy owner to HSE Director, Science and Commercial	31.03.17
7	05.06.17	Changes made to reflect revised structure and current practices of the Science Division.	31.05.18
8	11.06.18	Annual revision	31.05.19